

## Meeting Minutes: FONTS PTA Meeting

**Date:** Wednesday 16 September 2026

**Chair:** Laura

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### 1. Welcome and Introductions

- **Introductions:** Laura (Chair) welcomed everyone to the meeting and introduced the committee roles, including the Chair, Treasurer, and two Secretaries.
  - **New Members:** A warm welcome was extended to new members Chrissy, Sam, Peter, and Lauren, who joined to learn more about the PTA.
  - **Apologies:** Apologies were received from Daisy and Kirsty (though Kirsty was able to join the meeting later).
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### 2. Overview of FONTS PTA

Laura explained that the primary purpose of the FONTS PTA is to raise funds for the school to ensure that no child ever misses out on opportunities.

- **Annual Funding Support:** The PTA regularly funds pantomime tickets, Easter eggs for every child, Bikeability training, and school discos.
  - **Past Year Highlights:** Successful events over the last year included the Christmas and Leavers discos, the Christmas Fair, a sponsored walk, Sports Day refreshments, Bonfire Night, the "New to You" uniform/kit shed, and the MacMillan Coffee Morning.
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### 3. Upcoming Events & Planning (2026–2027)

#### September 2026

- **MacMillan Bake Sale (Friday 25 September, 2:30 pm at the Village Hall):**
  - Features a children's baking competition with prizes.
  - Donations of colourful cakes, cupcakes, traybakes, and biscuits are requested.
  - **Volunteers:** Sarah, Kirsty, and Laura are confirmed to help.
- **Shed Maintenance (26 or 27 September):**
  - Plan to audit the contents of the storage sheds, paint the exteriors, and complete necessary repairs.

## October & November 2026

- **200 Club Launch (October):** First draw to take place in November, with 9 draws total per year. The committee will verify the gambling licence and distribute legal guidelines.
- **Halloween / Bonfire Night Disco (November):** Planned as a combined autumn disco. Awaiting date
  - *Note:* Due to insurance constraints, the traditional outdoor Bonfire Night event cannot take place this year.

## December 2026

- **Pantomime Outing (1 December):** Trip to the Salisbury Playhouse. Information has been sent to parents. Ticket payments must be finalised by the end of September.
- **Christmas Fair (Friday 4 December):**
  - Plans include a booking system to see Santa (pending his confirmation).
  - Exploring a cashless token or wristband system to ease pressure on parents.

## January & February 2027

- **Winter Break:** No meetings or events will be scheduled during these two months.

## March 2027

- **Sponsored Easter Bunny Walk & Parade (Friday 19 March):** A dress-up event (bunnies, chicks, or Easter eggs) featuring a "best dressed" competition, following the successful format of June's sponsored walk.

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## 4. Communications & Class Representatives

- **Class WhatsApp Coverage:** The PTA has successfully secured parent representatives for the Hedgehogs, Foxes, and Badgers class WhatsApp groups to help share updates and rally volunteer support. Donna will follow this up and support within 4 weeks
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## Action Items



| Action Item                                                | Responsible Person(s)    | Deadline         |
|------------------------------------------------------------|--------------------------|------------------|
| Coordinate and run the <u>MacMillan Bake Sale</u>          | Sarah, Kirsty, Laura     | 25 Sept 2026     |
| Collate panto replies and finalise ticket payments         | Laura, Sarah             | End of Sept 2026 |
| Conduct shed audit, painting, and repairs                  | All available volunteers | 26/27 Sept 2026  |
| Check gambling licence and draft 200 Club legalities       | Laura                    | October 2026     |
| Confirm Santa's availability for the <u>Christmas Fair</u> | Laura                    | October 2026     |
| Look into wristband/token options for a cashless fair      | Gemma /Donna             | November 2026    |
| Schedule and send out the next meeting date                | Laura                    | ASAP             |

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FONTS Charity

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