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Instructions for club bookings using the Eduspot app:

Download the new “Eduspot” app:

[Apple - App Store](#)
[Android - App Store](#)

1. Login to the app (please contact the office if you require a password reset or if you are unsure of your login username)
2. Click on “Children”
3. Click on your child’s name
4. Click on “School Money”
5. Click on the three lines in the top left hand side to display the menu
6. Click on “Clubs”
7. Select the club and week you would like to book.
8. Drop down to view the days in the week.
9. Make your selection of sessions. Please note that session 1 runs from 15:00 – 16:25, session 2 runs from 15:00 – 17:30 and session 3 is a discounted rate for siblings when booking session 2. Please note that the first child must be booked at the standard rate of £9.00 and the sibling at the discounted rate of £8.00.
10. Once you have made your selection of sessions, click on “Reserve” button coloured in green.
11. Continue to add additional weeks if needed using steps 7 – 10.
12. Once all bookings have been selected, click on the basket icon (top right hand corner).
13. The balance will display £0.00. Click on “Pay”.
14. Once the “Payment successful” page is shown, this means that your sessions have been booked. You will receive an email confirmation to confirm that your bookings have been made.
15. To cancel any sessions, you can follow steps 1 – 14 to remove sessions in the same way as booking.

IMPORTANT: Bookings will be closed at 9:00am every Friday for the week ahead, unless stated otherwise ahead of school holidays.

To view the bookings that you have made for the weeks ahead, please use the “History” section in the menu (step 5). This will indicate if you have made a booking. It is advisable to check this for the coming weeks.

