

School Covid 19 Risk Assessment – September 2020

This risk assessment tool can be used as a template for your own school covid risk assessment in readiness for the new school term in September. All Community and Voluntary Controlled schools must submit its completed risk assessment for verification by the local authority's H&S Service. Please send your risk assessment to schoolhealthandsafety@wiltshire.gov.uk and await confirmation that it has met the required standard. For many schools, you may be able to re-use information from the your existing covid risk assessment but we have highlighted new or amended parts of the template in GREEN for your convenience. You should remove this highlighting in your final document.

If you need specialist Public Health advice to help make local interpretation of any part of the guidance regarding transmission risks, please contact publichealth@wiltshire.gov.uk

All risk assessments must meet the required standard prior to schools opening in September. Please add appropriate contact details if you anticipate that correspondence will be necessary outside of term-time in order to achieve this.

Name of School	Newton Tony CE VC Primary School
Name of Headteacher	Sheena Priestley
Assessment completed by	Sheena Priestley
Assessment date	15th July 2020

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions; and to new staff and pupils who may be unfamiliar with the site.

Use the template to prepare a specific risk assessment for your school/setting. It must be kept under review and updated accordingly.

Useful links:

Government guidance for full opening of schools can be found [here](#)

Government guidance for after school clubs and other out of school settings can be found [here](#)

Right Choice Coronavirus Resources are available [here](#).

Science teaching Coronavirus advice is available from CLEAPSS [here](#)

Design Technology Coronavirus advice is available from CLEAPSS [here](#)

Physical Education Coronavirus advice is available from AfPE [here](#)

Where separate risk assessments are required for specialist situations as set out in the template below, these do not need to be submitted to the local authority but should be available for scrutiny from LA or HSE enforcement officers. All community and voluntary controlled schools must submit a completed risk assessment to:

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<p>1. Maintaining distancing and reducing contact – entrance and exit routes</p> <p>Numbers arriving simultaneously on school transport impede the means to distance or reduce contact, and impede effectiveness of staggered start/finish times of school day</p>	<ul style="list-style-type: none"> • Arrange separate 'holding' areas for each group to minimise contact (ideally these should be outside if weather permits) • Encourage parents to make other arrangements for travel to/from school other than school transport. • Staff on duty to supervise • Signage at school transport pick up/drop off point 	<ul style="list-style-type: none"> • Head Teacher to liaise with LA taxi driver in Summer term and explain new drop off and pick up times for September 2020. • Head Teacher will discuss possibility of parents/carers transporting their children to school rather than using LA taxi. • Head Teacher will meet and greet children travelling on the LA taxi at the front gate, outside the front of the school. • Head Teacher will send children to separate bubbles • Siblings arriving in same taxi with different start times will be sent to their allocated class TA for story time in their bubble.
<p>Numbers of parents and children at entrances and exits impede social distancing.</p>	<ul style="list-style-type: none"> • Instructions for parents/carers on distancing rules on site. • Staggered start/finish times for different groups. • Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard • Use of different entrances/exits for different groups. • Only one parent/carer to accompany child. • Staff on duty to supervise. • Signage. 	<ul style="list-style-type: none"> • Parents will have to stand 2 metres apart from other parents at all times. • Parents will stand by a cone (marker) and their children will stand with them until it is time for school. • <u>Only one parent will drop off and pick up their child from school.</u> Previously to CV19 pandemic, it was customary for parents to gather in the playground or to enter the buildings to drop off or collect children <u>this will no longer be allowed</u>, and neither will any gathering at the school gates to talk to other parents. • Parents will have no access to the school or grounds. • The Head Teacher will wear a mask and • Class teachers will stand at the gate to supervise children entering and leaving their bubble. Teachers will send children to their bubbles and Teaching Assistant linked to each bubble will greet children in the classrooms for story time. • Children will wash their hands with soap as soon as they enter the building in their specified classroom. • Squirrels and Badgers classes will go straight to their specified desk and sit down

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		<ul style="list-style-type: none"> • Signage will clearly display the rules for social distancing. <p>Changes to drop off and pick up routines from Thursday 3rd September 2020:</p> <ul style="list-style-type: none"> • Hedgehogs class will start school at 9.00am and end school at 3.00pm. Children and staff in this classroom will enter and leave the school by the <u>side</u> entrance of the school and walk straight to the mobile classroom. • Foxes class will start school at 9.20am and end school at 3.20pm. Children and staff in this classroom will enter and leave the school by the <u>side</u> entrance of the school and walk straight to the mobile classroom. • Squirrels class will start school at 8.40am and end school at 2.40pm. Children and staff in this classroom will enter and leave the school by the <u>front</u> entrance of the school. • Badgers class will start school at 8.40am and end school at 2.40pm. Children and staff in this classroom will enter and leave the school by the <u>front</u> entrance of the school. • Siblings with different start times will access breakfast and after school clubs free of charge, then go to their classrooms for story time with their Teaching Assistant.
<p>Changes to school routine cause vehicular and pedestrian traffic management issues.</p>	<ul style="list-style-type: none"> • Encourage parents to walk/cycle to school with children. • Stagger drop off / pick up times. • Minimise vehicles on site • Review traffic management risk assessment where changes to start/end of day apply. • Staff on duty to supervise. 	<ul style="list-style-type: none"> • Parents and staff to walk or cycle to school if possible (we are of our demographic which means only a small percentage of children can walk or cycle) • To reduce traffic and social contact children and staff will have staggered start and finish times. • Parents will have to leave the school premises as soon as possible to ensure other parents can socially distance effectively • HT and class teachers will monitor the arrival of traffic to ensure parents and staff are adhering to staggered start times. • Staff will not park in the village hall car park to minimise vehicles on site.

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2. Maintaining distancing and reducing contact – internal areas and play areas		
<p>Pupil numbers and room sizes impede the means to reduce contact</p>	<ul style="list-style-type: none"> • Where practical, arrangements will aim to reduce contact and maximise distancing between pupils and staff; and between staff themselves. • Pupils will reduce contact by being grouped together. For primary schools this is likely to be in class sized groups. For secondary schools this may be in upto year sized groups. • Record the names of pupils in each group, and any close contact that takes places between children and staff in different groups. • Remove excess furniture to safe storage areas to increase space. • Desks to be spaced out as far as possible but do not impede fire escape routes and exits. • All desks to face forward with pupils sat side by side. • Floor markings to illustrate 2m areas around teaching positions. • Children to remain at their desks when in the room. • Children to use the same desk each day. • Lessons planned for individual work as opposed to close group work. • Distancing and reducing contact to be explained to children with regular reminders. • Signage/Posters in each classroom. 	<p>There will be two bubbles:</p> <ul style="list-style-type: none"> • Staff and children in Hedgehog and Foxes classes are Bubble 1 • Staff and children in Squirrels and Badgers classes are Bubble 2 • The LA register and school register will be completed daily as required • There will be a separate register which will record any children and staff from different groups who have close contact with each other • Each classroom will have unnecessary furniture removed from the classroom and stored in safe storage areas to increase space. • Desks will be spaced out as far as possible but will not impede fire exits or escape routes. • Children in Bubble 2 will sit at desks that face forward with children sat side by side. Children will remain at their desks when in the room. Children will use the same desk every day. • There will be floor markings to illustrate 2 metres around teaching positions • Children will have their names on their desks so they can use the same desk every day. • All staff will remind children of socially distancing every 30 minutes. • Signage will be in each classroom to remind children and staff of rules • Teachers will plan for individual work as opposed to close group work eg. No partner work • Breakfast Club and After school club will group children from the two bubbles together and not mix bubbles where possible.

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	<ul style="list-style-type: none"> • Consider the use of school grounds / local environment to extend the range of teaching spaces available • Staff to supervise and enforce measures. • The wearing of any PPE is not considered a necessary control measure except where set out specifically in this risk assessment for first aid or medical attention needs. • Ventilation improved where practicable by having windows open. 	<ul style="list-style-type: none"> • Two Marquis, outdoor bandstand and outdoor classroom will be set up for Breakfast and After School Club weather prevailing. • All staff will complete LA staff risk assessment and the results of this will inform use of PPE if required. • Head teacher and a first aider in each bubble will wear sterile gloves and a mask for first aid or medical attention needs. • Where practicable windows will be left open in school hours.
<p>Number of pupils and staff moving around the school impede the means to distance and reduce contact in corridors and other communal spaces</p>	<ul style="list-style-type: none"> • Minimise movements of whole groups and individuals outside of the classroom. • Use of a one-way system around the school. • A 'walk on the left' policy if one-way not practicable. • Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent). • Lane markings on floor and distancing markings in areas where queuing is likely. • Areas not in use to be closed off (not escape routes). • Children to keep coats, bags, lunchboxes etc with them in the classroom (under desks) or in suitable storage area. • Signage. • School assemblies to be completed electronically • Acts of worship and other typically communal events to take place in groups (not whole school) 	<ul style="list-style-type: none"> • Children are to remain in their classroom space during the day and have no access to any other area internally, unless they are participating in intervention programmes. • All belongings will be kept under each personal desk. Children may bring to school one coat, one book bag, a lunchbox and water bottle • The school site will have masking tape 2 metre sections or cones to ensure social distancing. • There will be no access to the admin/finance office or HT office. Adults and children will wait at the door. • Signage will be displayed around the school to remind children of • Head Teacher will conduct weekly Acts of worship in each bubble. • All other school assemblies will take place in classrooms separately – not in Bubbles. • Well done assembly will be Zoom invitation to parents of children who have award. • Children will use the toilet one at a time. Bubble 1 will use the toilets in the mobile classroom. Bubble 2 will use the toilets in the main building. • Staff will use staff toilet.

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<p>Number of pupils and size of space impede the means to distance and reduce contact when using toilets</p>	<ul style="list-style-type: none"> • Apply a maximum number of pupils in toilet rule to maintain distancing and reduce contact. • Where practicable avoid different groups using the same facilities at the same time. • Distance markings on floor in queuing area 	
<p>Number of pupils and available space impede the means to distance and reduce contact at breaktime and lunchtime</p>	<ul style="list-style-type: none"> • Staggered break and lunch times. • Allocated play areas for each group. • Consider zoning of play areas using markings / cones to reinforce distancing. • Limit use of outdoor play equipment to designated groups at fixed periods • Games which encourage distancing and reduce contact. • Staff supervision to maintain standards. • Any crockery/cutlery used must be cleaned thoroughly. • Catering contractors and other food provision has been subject to specific risk assessment. 	<p>Play times and lunch times will be staggered. Each bubble must be in the classroom ready to learn at the playtime finish times indicated.</p> <p>There will be two area, one for each bubble, with a two metre cone marker line to separate the two areas.</p> <p>Bubble 1</p> <ul style="list-style-type: none"> • Hedgehogs and Foxes classes will have playtime together from 10.40am – 11.00am. In Bubble area only. • Hedgehogs and Foxes classes will have lunchtime together from 12.15pm – 1.15pm. Packed lunches will be eaten outside weather permitting in bubble area. <p>Bubble 2</p> <ul style="list-style-type: none"> • Squirrels and Badgers classes will have playtime together from 10.20am – 10.40am. In Bubble area only. • Squirrels and Badgers class will have lunchtime together from 11.45pm – 12.45pm. These classes will have outdoor exercise from 11.45am- 12.15pm on the playground and grass area. Then return to their classrooms to eat lunch. This will reduce contact with the other classes

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		<ul style="list-style-type: none"> • EYFS Milk cups must be cleaned in the dishwasher in the staffroom daily. • Staff in each bubble will supervise playtimes. There will be a rota in September. • Lunch providers will provide packed lunches. Children will place waste from lunch in black lidded bin on the playground. Home lunch waste will be taken home by children. • Any crockery and cutlery from lunch time, breakfast club or after school club must be cleaned in the dishwasher in the staffroom daily. • Playtime and lunchtime games must encourage distancing and no contact should be made where possible. This rule applies to all bubbles. • No outdoor play time equipment will be used.
<p>Number of staff and size of staff rest spaces impede the means to distance and reduce contact</p>	<ul style="list-style-type: none"> • Removal of furniture to create more space. • Removal of communal equipment (mugs etc) • Staggered break times for staff. • Repurpose unused spaces for additional staff rooms. • Staff toilets to enforce 2m distancing. 	<ul style="list-style-type: none"> • Furniture will be removed to create more space as required • All staff should only use their own personal lidded cup and cutlery, no communal cups. Spoons, forks should be shared. • Staff should use toilet one at a time, 2 metre markings will be on the floor • At play time, staff from different bubbles should not take breaks together. Staff should ensure they vacate the staffroom to ensure that play time breaks do not overlap. • At lunch time staff from different bubbles should respect 2 metre social distancing while in the staffroom. Markings will indicate safe 2 metre spaces. Where possible staff should stagger lunch time use of the staffroom. • The Head Teacher and Admin Officer may have to share bubble space but should avoid this where possible.

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3. Hygiene and Cleaning	Guidance on cleaning non-healthcare settings	
Cleaning staff levels are insufficient to deliver enhanced cleaning regime.	<ul style="list-style-type: none"> • Confirm available cleaning staffing levels before wider opening. • Use of contractors or other school staff for additional cleaning. • Agree the new cleaning requirements and additional hours for this. • PPE to be worn by cleaning staff as dictated by risk assessment. 	<ul style="list-style-type: none"> • The admin/finance officer will contact Churchill cleaning company at the end of the Summer term to confirm availability for September 2020. PPE to be worn by cleaners. • Admin Officer will liaise with Churchill to arrange additional cleaning if required • Teaching Assistants in Bubble 1 will spray clean equipment in Hedgehogs and Foxes classrooms and outside area using the last 20/30 minutes of each day. • Teaching assistant in Bubble 2 will spray clean equipment in Squirrels and Badgers classrooms using the last 20/30 minutes of each day.
Insufficient handwashing and hygiene facilities increase the risk of transmission.	<ul style="list-style-type: none"> • Children to handwash on entry to school, before and after each break and lunch, on changing classrooms, leaving school and after using toilet. • Ensure supplies of suitable soap. Skin friendly cleaning wipes can be used as an alternative • Extra signage to encourage washing hands. • Ensure help is available for children who cannot clean their hands independently. • Hand gel dispensers at strategic locations around the site to complement handwashing facilities. • Supplies of tissues and lidded bins in each teaching space and classroom. • Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff. • Resources are rotated or left to decontaminate for 48 hours (or 72 hours if plastic) if being used by different groups. 	<ul style="list-style-type: none"> • Each classroom will have access to hand soap dispenser • Each bathroom will have access to handsoap or wall mounted hand soap dispenser • Children to handwash on entry to school, before and after each break, lunch ,on changing classrooms, leaving school and after using toilet. All staff to remind children daily of catch it bin it kill it. Head Teacher to remind staff and children at the start of the week. • Signage will be clearly positioned to support hand washing • Each classroom and teaching space will have tissues and lidded bins. • Any shared resources between bubbles are left to decontaminate for 48 hours or 72 hours if plastic eg. 2D shapes

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Exposure to new hazardous substances (products)	<ul style="list-style-type: none"> • COSHH assessment to be carried out for any new cleaning/sanitising products in use. • Additional cleaning staff to be made aware of the COSHH risk assessments. • Appropriate storage of hazardous substances. • Material data sheets to be made available for new and existing products. 	<ul style="list-style-type: none"> • COSHH assessment to be provided by Churchills if new products in use. • Staff to complete COSHH assessment if new products in classroom eg cleaning wipes. Head Teacher to provide COSHH assessment records. • Any hazardous substances should be stored in the cleaners locked cupboard in the toilet area.
4. Site and Buildings	<u>DfE Guidance on school premises management</u>	
Visitors/contractors/suppliers on site increase the risk of transmission.	<ul style="list-style-type: none"> • Site visits only by pre-arrangement. • A record of some visitors must be kept for 21 days <u>specific guidance</u> • 2m exclusion zones/markings in Reception areas. • Information/signage for visitors informing them of the infection control procedures. • Deliveries and visits outside of school opening hours where possible. • Provision of hand sanitiser at main school entrance. • Process for the acceptance of deliveries required i.e. area where deliveries can be safely left. 	<ul style="list-style-type: none"> • No visitors will be allowed access to the school unless by pre-arrangement • A record of some visitors will be kept for 21 days see specific guidance link. Admin officer to keep these records in the office. • 2 metre exclusion zones on school site • Signage positioned informing visitors of control procedures • All deliveries to be left in atrium area of the school • Admin officer will provide hand sanitiser for all visitors
Changes affect normal emergency procedures.	<ul style="list-style-type: none"> • Review of fire assembly points to accommodate reduced contact and distancing where practicable. • Fire drill practice to train new arrangements. • Other contingency emergency plans to be reviewed including lockdown procedures, major disruption through loss of services, gas leak etc. 	<ul style="list-style-type: none"> • Fire assembly area on main playground for Bubble 1 in their area and Bubble 2 in their separate area. • Practice fire drill on Thursday 3rd September (first day back). • Update business contingency plan for September 1st 2020

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Site security is compromised by new arrangements.	<ul style="list-style-type: none"> Normal security standards will apply, doors which may be used for drop-off/pick up should then be closed during the school day (and locked if not fire doors). Additional ventilation via open doors and windows should not occur in unoccupied parts of the site. 	<ul style="list-style-type: none"> All doors which may be used for drop-off and pick up should be closed in the school day. No windows and doors should be open in unoccupied parts of the school
Building checks not taken place	All usual building checks are to be undertaken as normal including flushing of water outlets, schedules of preventative maintenance, portable appliance testing and asbestos monitoring.	<ul style="list-style-type: none"> Compliance and maintenance LA checks will continue Head teacher to conduct a termly premise check in the Summer Holidays
5. Equipment and furniture		
Shared play equipment increases the risk of transmission.	<ul style="list-style-type: none"> Individual items of play equipment and other shared items used for teaching are to be cleaned between each use by each group. 	<ul style="list-style-type: none"> PE lessons with shared equipment to be cleaned between use PE lessons for each bubble, where possible to take place 72 hours apart.
Shared equipment, fittings and resources increase the risk of transmission.	<ul style="list-style-type: none"> Handwashing before and after each lesson. Remove unnecessary items from the classrooms and store elsewhere. Cleaning regime for door handles, press to exit buttons, communal surfaces. Children asked to bring in own stationery or have allocated, named, packs of stationery per child. Resources and surfaces to be cleaned each night. Lessons planned so sharing of resources in minimised. 	<ul style="list-style-type: none"> Children will wash their hands before and after each lesson Any unnecessary items will be removed and stored elsewhere Churchill cleaners will clean door handles, exit buttons and communal surfaces All children in Foxes, Squirrels and Badgers classes will bring in their own stationery Children in Squirrels and Badgers classes will have their own maths packs Lessons planned will be individual and resource sharing should be minimal Laptops should be used by each bubble 72 hours apart. Eg. Computing lessons should be on Monday for Bubble 1 and Thursday for Bubble 2.
Increased manual handling tasks increase the risk of musculoskeletal injuries.	<ul style="list-style-type: none"> Staff must not attempt to move large or heavy items unless they are fit to do so. 	<ul style="list-style-type: none"> Staff must not attempt to move any large or heavy items unless they take full responsibility and are fit to do so
6. Health and Wellbeing		

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Inadequate staffing levels create supervision or safeguarding issues.	<ul style="list-style-type: none"> • Carry out an audit of all staff availability and review it regularly. • Introduce a process for staff to inform you if their health situation changes. • If there is a shortage of teachers consider use of suitably qualified TAs to lead a group and maintain ratios. • Use of staff from other schools (by agreement). 	<ul style="list-style-type: none"> • Admin officer to carry out a staff availability following LA guidance • All staff to phone the Head Teacher to inform her of health situation changes. • If a teacher is unwell our HLTA or Cover Supervisor will cover the class.
Vulnerable / Extremely vulnerable children at higher risk of infection.	<ul style="list-style-type: none"> • Parents should follow current medical/government advice if their child is in this category. 	<ul style="list-style-type: none"> • Parents should follow current medical/government advice if their child is in this category.
Person becomes unwell with Covid-19 symptoms in school	<ul style="list-style-type: none"> • Move to a pre-designated room where person can be isolated, with adult supervision if a child. • Ventilate the room if possible. • PPE should be worn if contact is required. • Inform parent/carer to arrange collection. • Cleaning regime after each usage of the space. • Follow the advice from health protection team 	<ul style="list-style-type: none"> • Move to Atrium area where person can be isolated, with adult supervision if a child from Head Teacher. Admin officer or a Bubble 2 TA to cover Head Teacher teaching responsibilities. • Ventilate the area by opening front of school door if possible. • PPE should be worn if contact is required. • Admin officer or Head Teacher to inform parent/carer to arrange collection. • Head Teacher to clean the chair after each usage of the space. • Follow the advice from health protection team
Outbreak of Covid-19 within the school (defined as more than two confirmed cases within a fortnight)	<ul style="list-style-type: none"> • Senior leaders have awareness of the PHE “local outbreak management plan” • Local school management plan is in place and relevant staff have been made aware • Remote education plans in place 	<ul style="list-style-type: none"> • Head Teacher has awareness of the PHE “local outbreak management plan” • Local school management plan is in place and relevant staff have been made aware • Blended learning remote education plans in place. Teachers to plan weekly learning grid as part of PPA so immediate access is possible.
Staff wellbeing affected by the working experience.	<ul style="list-style-type: none"> • Staff risk assessment tool being used to assess those in higher risk groups. 	<ul style="list-style-type: none"> • All staff to complete LA risk assessment before Wednesday 22nd July and update as required.

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	<ul style="list-style-type: none"> • Staff aware of risk assessment process and able to contribute. • Staff meetings and communication. • Defined wellbeing support measures for staff. • Designated staff rest areas. 	<ul style="list-style-type: none"> • All staff, governors and LA team to review risk assessment before being sent to parents • School to subscribe to longer Zoom access to conduct staff meetings • Staffshare and remote access to continue • Governor sharepoint to continue • Staff to respect social distancing in staff areas. • Head teacher to share LA well being information with all staff eg. CV19 help line, righchoice training
<p>Volunteer wellbeing affected by the working experience</p>	<ul style="list-style-type: none"> • Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment. • Volunteers will be included in regular communications and be given the opportunity to feedback any concerns. 	<ul style="list-style-type: none"> • Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment. • Volunteers will be included in regular communications and be given the opportunity to feedback any concerns.
<p>Pupil wellbeing is impacted by the current situation causing physical and mental ill health.</p> <p>School Effectiveness guidance on Right Choice</p>	<ul style="list-style-type: none"> • Children to have allocated teacher and TA where possible. • Reduced time in school to ensure transition from home to school is successful. • Curriculum to support children's well-being. • Provide opportunities to talk about their experiences/concerns. • Pastoral activities. 	<ul style="list-style-type: none"> • Children to have allocated teacher and TA where possible. • Reduced time in school to ensure transition from home to school is successful. • Curriculum to support children's well-being. Children to be given brain breaks between each lesson. Class teachers to decide duration of these breaks but they must take place between each lesson. Mindfulness activities to be employed during brain breaks eg. Colouring, play doh, meditation • ELSA to take place Monday morning outside weather permitting for targeted children • 1:1 counselling to take place outside weather permitting • All teachers to provide daily time to talk sessions and assess mental health of individuals
<p>First aid provision</p>	<ul style="list-style-type: none"> • Ensure all staff know First Aiders on site if less than normal. 	<ul style="list-style-type: none"> • First aiders will be Miss Priestley and a named teacher or TA in each bubble.

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	<ul style="list-style-type: none"> If provision is less than usual, minimise hazardous activities which may result in injury. Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly. 	<ul style="list-style-type: none"> Monitor use of playtime injuries and if necessary children can play on grass areas only Admin officer to ensure sterile gloves and masks are available and staff to dispose of equipment in lidded bins
<p>Pupils with special medical needs (administering medication)</p>	<ul style="list-style-type: none"> Required number of competent staff on site Staff training up to date Alternative arrangements in place if staff training/competence has lapsed. 	<ul style="list-style-type: none"> Ensure staff epipen training in Bubble 2 is up to date. Ensure required amount of first aiders on site and qualifications are up to date.
<p>1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.</p>	<ul style="list-style-type: none"> Individual risk assessments of children with behavioural difficulties. Ensure a supply of PPE is available based on need. Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk. 1:1 teaching to be done with reduced contact. 	<ul style="list-style-type: none"> Class teachers to complete individual risk assessments for children with behavioural difficulties Admin officer to ensure sterile gloves and masks are available Consider reduced timetable if child's behaviour puts staff at risk 1:1 teaching can be done with reduced contact. TA to sit on separate desk next to child rather than next to the child on the same desk
<p>7. Risk assessments and Policies</p>		
<p>Standard risk assessments do not take account of additional covid-19 risks</p>	<ul style="list-style-type: none"> Ensure all work environments and teaching/learning activities have been subjected to risk assessments in line with conventional H&S requirements. Review and where necessary update all risk assessments with additional control measures to counter any significant infection transmission risk Pay particular attention to curriculum areas and activities being resumed for the first time since school restrictions were introduced 	<ul style="list-style-type: none"> Class teachers to complete risk assessments for all work environments and teaching/learning activities that have been subjected to risk assessments in line with conventional H&S requirements. Head Teacher to review and where necessary update all risk assessments with additional control measures to counter any significant infection transmission risk All Staff to pay particular attention to curriculum areas and activities being resumed for the first time since school restrictions were introduced. These activities must be discussed with the Head Teacher in the planning stages.

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	<ul style="list-style-type: none"> • LoTC activities are restricted to non-residential activities and are subject to the usual process of risk assessment and authorisation. • One-off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment. • Lettings of facilities will be subject to separate risk assessment. • School clubs, Breakfast clubs and after-school provision are subject to a separate risk assessment. • Behaviour policy amended to reflect covid-19 protocols. 	<ul style="list-style-type: none"> • One of activities such as PTA FONTS and other fund raising events must have a completed risk assessment and authorisation from the Head Teacher or LA. • The breakfast club and after school club leaders must complete risk assessments for their provision. Head teacher to provide LA proforma for staff to complete. • Teaching staff have consulted and amended our Behaviour policy to reflect CV19 protocols and shared this with all stake holders
8. Monitoring		
<p>Control measures set out in this risk assessment do not prove effective</p> <p>Levels of compliance are inadequate</p>	<ul style="list-style-type: none"> • Named school staff will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils • Non-compliance will be addressed immediately • Regular communication with staff on the outcomes of the monitoring • LA H&S Advisers are able to visit the school site to assess compliance 	<ul style="list-style-type: none"> • The Head Teacher and Health and Safety governor will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils • Non-compliance will be addressed immediately by Head teacher, governors and/or LA • The Head Teacher will have regular communication with staff on the outcomes of the monitoring each week. Staff will have the opportunity to share their concerns during weekly staff meetings. • LA H&S Advisers are able to visit the school site to assess compliance
9. Other risks – specific to your school		

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<p>Please add details of any other relevant covid-19 risks presented by circumstances that are relevant to your school site and activities but are not covered by Items 1-8.</p> <p>Also add activities such as swimming and indoor gyms as and when restrictions are lifted.</p>		<ul style="list-style-type: none"> Swimming lessons will commence when restrictions are lifted. Admin officer to liaise with 5 rivers pool in September to book in Year 5 and Year 6 lessons for Summer 2021 Use of whole school shared den building equipment will be postponed until government guidance on social distancing permits. Teachers in Hedgehog class will complete outdoor area risk assessments and share with Foxes new class teacher in September 2020 Breakfast club and after school club will have menu choices reviewed to reduce contact with cutlery and crockery where possible. Outdoor spaces for each bubble will be provided weather permitting

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything significant changes. All relevant parties will be informed of the outcomes of this risk assessment.

Name of Headteacher	Sheena Priestley	
Signature of Headteacher	<i>SPriestley</i>	Date: 15.07/2020
Name of Chair of Governors / Trustees	Simon Dawson	
Signature of Chair of Governors / Trustees	<i>SDAWSON</i>	Date: 16/7/2020
Date of review	As required	