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Dear Parents/Carers

## Changes to Data Protection Law

You may be aware that from 25 May 2018, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the school in order to ensure we remain compliant.

We have been working to update our policies and procedures. Once our Governors have given final approval to our updated Data Protection Policy and Privacy Notices, these will be published on our school website before the new laws come into force on 25 May. If you would like to view these documents online or receive a hard copy please come to the school office.

In order to comply with GDPR we also need to re-seek consent from parents as to how we use your child's image and name. I am attaching an updated permission form and would be grateful if you could return this to the School Office in the envelope provided by Thursday 24<sup>th</sup> May. This will give us time to update our systems before the GDPR deadline.

May I also take this opportunity to remind parents to let us know whenever there is a change to your personal details, or those of your child. It is especially important that we are kept up to date with telephone contact numbers and any changes of address. Please let the office know whenever any of your details change, thank you.

Kind regards

*SPriestley*

Miss S Priestley  
Head Teacher

